

Bowes Parish Council

Parish Clerk Ross Woodley
33 Milbank Court
Darlington
DL3 9PF
Tel 07581280939

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Date 8 May 2025

Dear Councillor

In accordance with Paragraphs 8 and 10 (2b) of Schedule 12 of the Local Government Act 1972 you are respectfully summoned to attend the **Annual General Meeting of Bowes Parish Council on Tuesday 13 May at 7.00pm.**

The Meeting will take place at **Bowes Hutchinson's Primary School, Bowes, County Durham, DL12 9LG.**

In accordance with the Public Bodies Admissions to Meetings Act 1960 members of the Public and Press are welcome to attend, except where the attached agenda indicates such presence is prejudicial to the public interest. However, it is recommended that attendance is registered with the Parish Clerk prior to attending to ensure that the meeting space is large enough to accommodate everyone safely. To register attendance please call on the above telephone number at least three hours prior to the meeting.

The Chair advises members of the Council and the public that in accordance with the Openness of Local Government Bodies Regulations 2014, the meeting or part of the meeting may be recorded by audio and may be by video. However, on the date of this summons, no such recording is planned.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ross Woodley', written over a white background.

Ross Woodley

Parish Clerk, Responsible Financial Officer, and Proper Officer