

**Minutes of the Meeting of Bowes Parish Council  
held at Bowes School Wednesday 13<sup>th</sup> December 2017**

The meeting commenced at 7.30pm

**Present:** Cllr Carlisle, Cllr Brown Cllr Redfern, Cllr Hughes, Cllr White, Cllr Wake and Mrs H Overfield

**1. Apologies:**

2. **Minutes** of the Meeting held Wednesday 8<sup>th</sup> November 2017 agreed to be a true record, approved by Cllr Hughes & seconded by Cllr Redfern.

3. **Matters arising** (unless dealt with later in the agenda)

Key collection, Cllr Carlisle has collected the key for tonight's meeting. Cllr Carlisle has spoken to Mrs Matthewman, Headteacher, who hopes to arrange a better system for collecting the key in the new year.

Durham County Council will not be able to sow the seeds that they may be able to offer. As yet he has not contact Cllr Hughes to discuss this. Cllr Hughes to contact Mr Stuart Priestley.

4. **Finance & Accounts – See summary below**

Receipts since last meeting £45.00 in allotment rent £200.00 Mr Tipping

Expenses since last meeting £400.00 H Overfield £100.00 HMRC £119.99 Microsoft Licence £152.40 Trees Please

Budget		Summary Bowes Parish Accounts & Balance sheet		As at 30th November 2017	
Year to 31st March 2018					
<b>Income</b>	<b>Income</b>			<b>Cumulative Total</b>	
108.00	Allotments	311.00		Bank as at 31st March 2017	£12,522.60
6.00	Bank Interest	1.42		Income y/e 31st March 2018.	£5,524.42
1000.00	Cemetery & Village	799.00		Expenses y/e 31st March 2018	-£3,735.22
	Footpaths	0.00		<b>Total</b>	<b>£14,311.80</b>
	General Income	0.00		Represented by	
4070.00	Grants	144.00		Nat West a/c - 21543798	£14,093.80
	Precept D.C.C.	4099.00		Nat West a/c - 015102553	£200.00
	Playground	0.00		Uncleared movements	£18.00
400.00	Publications	0.00		<b>Total</b>	<b>£14,311.80</b>
170.00	Vat Refund	0.00			
5754.00	West Clint Field	170.00			
	<b>Total Income</b>	<b>5524.42</b>			
<b>Expenses</b>	<b>Expenses</b>				
250.00	Allotments	225.00		Petty Cash	63.32
	Grant Exp	0.00			
1000.00	Cemetery & Village	1514.50		<b>Total</b>	<b>14375.12</b>
300.00	Footpaths	0.00			
250.00	General Expenses	111.73			
960.00	Grass Cutting	0.00			
650.00	Insurance	526.49			
1660.00	Clerks salary	918.10			
415.00	PAYE	229.40			
	Playground	0.00			
200.00	VAT	210.00			
5685.00	<b>Total Expenses</b>	<b>3735.22</b>			
<b>69.00</b>	<b>Actual Surplus/Deficient</b>	<b>1789.20</b>			

Finance approved by Cllr Hughes , seconded by Cllr Carlisle

**5 Planning**

The Ancient Unicorn - Removal of existing surface and replacement with new cobbled surface in courtyard – Approved

The Ancient Unicorn - Internal alterations to create new hotel bedrooms, blocking up kitchen window and replacement office/store window – Approved

Croft Barn Back Lane - Discharge of conditions 3 (sample panel) and 4 (windows, doors, rooflights) pursuant to permission DM/17/01529/FPA - Approved

Barn to The South Of Corner House - Change of use and conversion of disused domestic store to provide single bedroom dwelling - Pending Consideration – no objections

Consultation has been completed regarding the road lights at Clint Bridge and it has been deemed safe to remove them

**6. Correspondence**

Nothing of note

**7. Cemetery & Village maintenance**

Nothing to report

**8 Allotments**

Only one outstanding allotment rent due.

Nigel Fairburn has left the parish, clerk to check if there is a waiting list for allotments. If not clerk to e-mail Nigel as follows:- It has come to our attention that you no longer live in the Parish of Bowes. This negates your entitlement to an allotment. At the moment we do not have a waiting list and you can therefore keep the allotment this year unless a parishioner requests a plot. You will of course be refunded in these circumstances.

Clint Field – Clerk to contact Linda asking the following -The field is about to be readvertised for rent starting April 2018, we will be modifying the tennancy agreement to provide access to service to the allotments via the mean access gate between January 1st and March the 31<sup>st</sup>. A new lock will be provided with a new key for you and both of the allotment holders. Given the conditions above would you be happy to re-rent at the same price until this time next year. Please let me know by 12<sup>th</sup> January. Also can you confirm when you will be removing the tree and repairing the wall as you request. (requested February 2016)

If Linda does not want to continue renting Clint Field clerk to contact the Teesdale Mercury for a copy of the advert to modify in January.

**9 Play Park**

Barrie Alderson said that he will send us the report, but it hasn't been received as yet.

**10 Parish Paths**

Nothing to report

**11 AOB**

Durham County Council have withdrawn from the fix my streets scheme, Cllr Hughes has contacted a local MP to find out the reason behind this as it was a very responsive service.

Meeting closed at 8.40

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.