

AG E N D A

Meeting of the John Bousfield and Kipling Charities on Tuesday 12 November 2024 at 7pm at Bowes Hutchinson's School

1. **Appointment of trustees and office holders** – to confirm that the trustees of both charities will be the Bowes parish councillors plus Val Hobbs and Ross Woodley. The Clerk of Bowes PC will serve as Secretary for the charities and the RFO of Bowes PC will serve as Treasurer to the charities. No roles will be remunerated.
2. **Frequency of meetings** – good practice suggests charities meet a minimum of twice per annum but given the small size of the charity's trustees may consider an annual meeting suffices.
3. **Bank Mandate**
To receive an update from Ross Woodley on the progress of updating the bank mandate for the change of business address and Treasurer. To consider the signing rules.
4. **Purpose and Use of the Funds**
 - (a) Both funds must be used to provide relief from poverty for Bowes residents.
 - (b) The only income is bank and investment interest, except for a small rent paid every five years by the descendants of the original benefactor.
 - (d) No payments have been made for several years. Trustees need to consider if they wish to make payments in 2024/25.
5. **Options for future of the Charities**
To consider working with a larger anti-poverty local charity (Teesdale Community Resources) to identify eligible schemes to use the funds through annual grants or close the charities by spending all the funds and writing to the descendants explaining the two charities have been dissolved and suggesting any future contributions are made to TCR instead.
6. **AOB**